

CIM Graduation Checklist

Requirements for Degree Conferral

The following should be completed for degree conferral:

- Final Transcript
 - Undergraduate: High School Transcript
 - Transfer: Transcript of all course work from every post-secondary institution attended
 - Graduate: Bachelor Degree transcript
 - Doctorate: Master's Degree transcript
- Secondary Piano Requirement
 - Sec. Piano is NOT required for PIANO/ACCOMPANYING majors.
- Removal of all "I" or "++" grades
- Recital Programs for each required recital
- Meet with CIM Registrar to confirm academic status
 - See Hallie Moore, Conservatory Registrar

Requirements for Receipt of the Diploma

The following should be completed to physically receive the diploma:

- Financial Aid Exit Interview
 - See Kristie Gripp, Director of Financial Aid
- Pay all CIM, Kulas, or Kelvin Smith Library fines
 - You will not receive your diploma if you have outstanding library fines.
- See the CIM Business Office about any outstanding fees
 - You will not receive your diploma if you owe money to CIM.