

The Cleveland Institute of Music  
OFFICE OF THE DEAN

**STUDENT AFFAIRS TRIBUNAL**

The Office of the Dean responds to student behavioral issues and alleged infractions of the CIM Code of Conduct. In the majority of cases and after thorough investigation, the Dean renders a decision with regard for fairness, impartiality, and due process. If the alleged misconduct warrants, the Dean may convene the Student Affairs Tribunal at his or her discretion, and defer to that body the task of resolution. All decisions resulting in disciplinary sanction, both by the Dean and by the Student Affairs Tribunal, may be appealed to the President, whose decision is final.

The Student Affairs Tribunal (SAT) is charged by the Dean of the Conservatory with deliberating upon student behavioral issues, deciding appropriate courses of action, and forwarding such decisions to The Office of the Dean for implementation. The SAT affords due process to students brought before it.

The Tribunal is convened by the Dean of the Conservatory and consists of three persons:

1. Two Conservatory faculty
2. One Student

The Dean will have the discretionary power to refer any behavioral or academic issue to the SAT, and will determine if the seriousness of the alleged behavior warrants a Tribunal. Tribunal members are appointed by the Dean, and shall be chosen for their impartiality to the issues at hand.

During deliberation, the SAT will determine an appropriate course of action to affect those students whose behavior has been called to question. This may include disciplinary measures such as probation, loss of scholarship, suspension, or separation from The Institute. SAT decisions of a disciplinary nature shall be reflected in the student's permanent academic record.

The investigative and decision-making process for student behavioral issues will be as follows:

1. The Office of the Dean shall investigate circumstances surrounding any alleged breach of its behavioral code, including the interviewing of, and the obtaining of, statements from all relevant parties.
2. The student will be notified, in writing, of the alleged behavioral issues, and the date and time of the Tribunal hearing. In this notice, the student will be invited to rebut the evidence, question any witnesses presented by The Institute, and present his/her own testimony and witnesses. The student shall respond to the Office of the Dean, prior to the date of the hearing, with a list of witnesses he/she plans to invite.
3. At the outset of the hearing, the Tribunal begins by reading all statements relevant to the issue, prior to the student being presented. The student then is invited in to hear the issues being defined to the SAT by the Dean or his/her representative. The Institute then will present its evidence supporting the

allegations. Members of the Tribunal may question any witnesses, the student, or CIM's representative at any time. The student will have the opportunity to question any witnesses presented by the Institute. The student then will have opportunity to present his/her own testimony, witnesses, and any other documentary advice.

4. Notes of the proceeding shall be kept by a secretary.
5. Other persons, such as technical or medical experts, may attend the hearing as deemed appropriate by the Dean.
6. Witnesses will be permitted to remain in the hearing room only during their own testimony.
7. At the conclusion of the evidence and statements by witnesses, the SAT will caucus to discuss the matter at hand and decide appropriate action. Such decision will be communicated to the Dean, who then will inform the student, in writing.
8. The student may appeal the decision, in writing, within 48 hours of receipt, to the Office of the President. The President shall review the minutes of the hearing and any other evidence presented during that hearing, and issue a decision within seven (7) days. That decision will be final.