



CLEVELAND INSTITUTE OF MUSIC

## Outside Scholarship Information Form 11-12

Please complete this form to notify the CIM Financial Aid Office, as is required, of any outside or private scholarships you may have been awarded for the 11-12 year, as soon as you become aware of the award.

While outside aid rarely affects CIM Institutional Scholarship, it must be included as a resource towards total aid awarded to each student. If federal need-based aid has been awarded and federal demonstrated need (Cost of Attendance minus FAFSA EFC) has been met, loans, work-study and/or federal/state grants (in that order) may need to be reduced or canceled to prevent an "over-award," which federal law prohibits. Total aid may not exceed total cost. CIM Scholarship would be the last thing reduced, if needed.

*Note: If grades must be sent, the student must submit a written request to the CIM Registrar's Office each time one is needed.*

Student Name: \_\_\_\_\_

Source (payer): \_\_\_\_\_  
(Agency, foundation, etc. that awarded the scholarship)

Source Address: \_\_\_\_\_  
\_\_\_\_\_

Source Phone: \_\_\_\_\_

Source Email: \_\_\_\_\_

11-12 Annual Amount of Scholarship: \$ \_\_\_\_\_

(Unless otherwise noted in writing from payer of the award, all Outside Scholarships will be credited to student billing account ½ to each semester.)

Payment Frequency:  Annual payment to CIM (or co-payable to CIM)  
 Semester payments to CIM (or co-payable to CIM)  
 Payment to student directly

Is this award renewable for future years?  Yes  No

Will payment arrive at CIM automatically, or does CIM need to invoice the source?

- No action needed by CIM
- CIM must invoice source after drop/add period is complete -  
*Make sure the address is provided on this form and specifics of what must be sent to the agency are attached. Note, if a transcript is required, the STUDENT must request that in writing directly to the Registrar's Office – the Financial Aid office cannot not do this for you.*

Student Signature: \_\_\_\_\_ Date \_\_\_\_\_

Please return completed form to:

CIM Financial Aid Office                      or fax to 216-707-4519  
11021 East Blvd.  
Cleveland, OH 44106