



www.cyws.org

**Saturday Rehearsal Time
9:00 A.M. – 11:00 A.M.**

Member Handbook 2010-2011

**PLEASE DOWNLOAD AND PRINT THE COMPLETE
HANDBOOK FROM THE WEB SITE
BRING TO THE SEPT. 18TH REHEARSAL**

MISSION STATEMENT

The Cleveland Youth Wind Symphony (CYWS) was founded in 1989 by Dr. Gary M. Ciepluch and Robert McAllister with the purpose of providing a musical venue for the most outstanding high school (grades 8-12) woodwind, brass, and percussion musicians throughout Northeast Ohio. The organization is sponsored by Case Western Reserve University (CWRU) and The Cleveland Institute of Music (CIM). The ensembles rehearse each Saturday morning from mid-September through early May in Denison Hall at CWRU and in Kulas Hall at CIM. Since its inception, the CYWS has become a dynamic organization that services its sponsoring institutions, its student members, its collegiate staff and the Greater Cleveland music community.

The mission of the group is two-fold: to perform the most significant symphonic band and wind ensemble literature, and to provide the opportunity for outstanding young musicians to rehearse and perform together on a weekly basis. Selection in the CYWS is through auditions held each May for the following fall. Approximately 450 students audition for selection into the Cleveland Youth Wind Symphony each year. As a result of such high interest and participation, a second group, Cleveland Youth Wind Symphony II was established in the 1995-1996 season to meet the needs of students throughout the region. The Cleveland Youth Wind Symphony II was expanded to two ensembles of equal stature, the CYWS II Symphonic Winds and CYWS II Concert Winds, for the 2009-2010 season.

MEMBERSHIP

Open auditions for the CYWS are held each spring. Following these auditions, written notice of the result is sent to each applicant. When an offer of membership is made, prospective members and parents should carefully consider their availability and commitment before accepting the offer. Members are required to maintain full participation in their school instrumental music program and must be taking private lessons on their primary instrument.

Auditions

All members for the CYWS must re-audition for each concert season.

Private Lessons

All CYWS musicians are **REQUIRED** to take private lessons on their primary instrument. If you are seeking a private teacher, qualified instructors can be contacted through the CIM Preparatory Department 216.791.5000 or the Cleveland Music School Settlement 216.421.5806. **A COMPLETED PRIVATE LESSON TEACHER FORM MUST BE TURNED IN ON OR BEFORE October 2, 2010.**

Loss of Membership

In the event that a member does not fulfill the requirements and expectations of CYWS membership, as outlined in this handbook, a meeting will be scheduled with the student, her/his parent(s), and the CYWS professional staff to discuss their future with the group. In such cases, members may be dismissed from the group without tuition reimbursement. Special circumstances will be considered by CYWS professional staff.

CYWS STAFF

Conductor/Music Director: Dr. Gary M. Ciepluch

Associate Conductors: Melissa Lichtler
Daniel Crain

Graduate Assistants: Josh Cutting, Rick Nobbe, Aaron Ingley, David Scalise, Kristopher Morron, Matt Wascher, Mark Awad

Percussion Coaches: Dylan Moffit, Bruce Nist, Evan Mitchell, Darren Allen

Woodwind Coach: Ryan Huch

Brass Coach: Christopher Lichtler, John Blasko

Dr. Gary M. Ciepluch: 216.368.2361
[E-mail: gxc6@case.edu](mailto:gxc6@case.edu)
Fax: 216.368.6557

Symphony Managers: Karen DiCarlo, Brad Hruska
Email: CYWS2010@hotmail.com

The Cleveland Institute of Music Preparatory Department:

Ms. Mary Ann Grof-Neiman, Registrar: 216.791.5000

ATTENDANCE POLICY

WE CANNOT REHEARSE TO AN EMPTY CHAIR!!

Only if needed, CYWS members are permitted a maximum of TWO absences per semester (Sem. I September-December; Sem. II January-May). These include absences for the ACT/SAT test, college visitations, religious observation, family obligations, illness, etc. **Please email cyws2010@hotmail.com and include your name, instrument, and group when giving notification of absence. This DOES NOT INCLUDE school music conflicts. (See below).** Members must meet the terms of the attendance policy in order to participate in an upcoming performance.

School Music Conflicts

Members must use the *School Music Obligation Form* to report all school music absences. This form is included in the handbook and may be copied as needed. Additional forms are also available on the CYWS.ORG website. The form requires the signatures of the member, a parent, and the school music director.

Only FULLY COMPLETED forms will be accepted.

AS A LAST RESORT EMAIL THE ORCHESTRA MANAGERS (CYWS2010@HOTMAIL.COM) WITH YOUR SCHOOL CONFLICT. THIS DOES NOT TAKE THE PLACE OF TURNING IN AN OFFICIAL FORM. YOUR ABSENCE WILL BE CONSIDERED UNEXCUSED UNTIL THE FORM IS TURNED IN.

School Music Program Participation

All members of CYWS are **REQUIRED** to maintain full participation in their school instrumental music program. **In the case of a conflict between CYWS and a school music event, members must fulfill their commitment to their school music program.** Members should compare their CYWS and school music calendars on a regular basis and bring any conflicts to the attention of the Music Director as early as possible. When members have school music conflicts, they must fill out a *School Music Obligation Form*.

Weather

Official weather cancellations will be broadcast on WKYC Channel 3 News. Members can also call the CIM weather hotline at 216-795-3170 ext. 676 for further information. **SAFETY FIRST**— Those who travel great distances or live in snow-prone areas are advised to use discretion and good judgment during inclement weather.

REHEARSALS

Locations

All rehearsals take place on the Case campus in University Circle. Most rehearsals take place in one of two locations: Denison Hall, Case Western Reserve University (1650 E 115th) or The Cleveland Institute of Music (11021 East Blvd.). Some rehearsals will also occur at the Case Thwing Student Center. (11111 Euclid Ave., Please note that you must use the east entrance to

Thwing on weekends).

Rehearsal Etiquette

- All members are expected to be in their chairs for individual warm-up with their music and instrument at least **TEN MINUTES** before each rehearsal. Rehearsals begin promptly at the appointed time. (Percussionists are required to arrive early and stay late to move equipment. See the percussion information packet for details.)
- When the tuning notes are given, members should tune as quickly, quietly, and accurately as possible. “Doodling” or practicing during tuning is not appropriate. The CYWS tunes to A=440.
- Members are expected to attend rehearsals in their entirety. In the event of a school music obligation or RARE personal conflict, members are asked to leave rehearsal as quickly and quietly as possible.
- Attendance at final rehearsals are mandatory.

Music Folders

Each member will be given a folder in which to keep and maintain their music and a master rehearsal schedule. Members will be charged for lost or mutilated music. It is each member’s responsibility to see the librarian **BEFORE OR AFTER REHEARSAL** to obtain replacement parts if needed. Also, each member must keep their folder and master schedule up-to-date and bring them to every rehearsal and concert.

Parking

Most street parking (metered spaces) in University Circle is free on weekends.

For CIM—Use street spaces on Hazel or Magnolia Roads. Parking lots include UCI lot #43 located behind the Western Reserve Historical Society on Hazel Rd. and the Hazel Annex lot, located directly behind CIM.

For Denison— Use CIM lots. Do not park in the lot on Bellflower. (You will get a ticket.)

Allow plenty of time to park and walk over to Denison!

For Thwing—Use street spaces on Euclid Avenue or East Boulevard, near Severance Hall.

There is also a large underground parking garage that connects the Thwing Center and Severance Hall (the entrance is on East Blvd). However, note that parking here may involve a fee, even on weekends.

**Please note that, although street parking is free (on weekends), *No Parking Zone* signs as well as standard street parking ordinances should be observed! Those parked illegally are usually ticketed and often TOWED!

CONCERTS

The CYWS presents its regular concerts in Severance Hall (Home of the Cleveland Orchestra—11001 Euclid Ave.) and Kulas Hall at CIM. The dates and times of these concerts are included in your master schedule. For concerts at Severance Hall, tickets are available through the

Severance Hall box office [Phone: 216.231.1111] and on-line at www.clevelandorch.com. In addition, run-out performances are scheduled throughout the season at various locations in Greater Cleveland. These concerts are also included on the master schedule. Ticket information for run-outs will be given at rehearsals. **MEMBERS MUST PROVIDE THEIR OWN TRANSPORTATION TO ALL EVENTS UNLESS OTHERWISE ADVISED.** Occasionally, concert engagements will be scheduled after the distribution of the master schedule. Any such additions will be announced as far in advance as possible.

Concert Etiquette

- Members are expected to be ready to play at least **TEN MINUTES** before the scheduled concert time. CYWS staff will direct members to the performance stage at the appropriate time.
- During applause, the conductor bows on behalf of the ensemble. The concertmaster (principal clarinet) leads the group in standing at the direction of the conductor. Members face the audience when standing.
- Members are expected to stay at all concerts for their entirety. At concerts where other groups are performing, members should listen from the audience as seating allows.

Concert Attire

Formal:

Women-	Conservative* floor length black dress OR black blouse with floor length black skirt/black dress slacks; black socks/hose; black dress shoes. * Shoulders should be covered and the dress should not have sequins.
Men-	Black tuxedo; long-sleeved white shirt; black bow tie; black socks; black dress shoes.

TOUR YEARS ONLY: Students will need to purchase a CYWS gray “polo” shirt.

Required Equipment

Members are required to supply an instrument and its accessories for use with the ensemble. Specific requirements are as follows:

HORN:	Straight mute.
TRUMPET:	Straight and cup mutes.
TROMBONE:	Straight mute.
PERCUSSION:	Sticks, mallets, and beaters as specified in the percussion information packet.

**Note that members may be required to supply additional accessories as required by the repertoire.

The CIM Bookstore specializes in sheet music and books about music. It is open Saturday 9:00am- 3:00pm and weekdays 12:00pm-5:00pm. Phone: 216.795.3212.

Concert Recordings

All CYWS concerts at Severance Hall and Kulas Hall are professionally recorded. Compact discs cost \$15.00 each. Ordering information will be given at rehearsals.

MUSICAL EXPERIENCES

Master classes and Workshops

The CYWS, Case Western Reserve University Music Department, and Cleveland Institute of Music frequently offer a variety of master classes and workshops with noted musical artists. Members are encouraged to take advantage of these opportunities as they arise. Notice of such events will be given at CYWS rehearsals.

Concerts

Members are also encouraged to experience the wealth of professional artists and ensembles that perform regularly in Cleveland. Some of these include: The Cleveland Orchestra, Cleveland Opera, Ohio Chamber Orchestra, Cleveland Pops Orchestra, Apollo's Fire Baroque Orchestra, and the Cleveland Museum of Art Concert Series. In addition, both Case and CIM present countless concerts and recitals throughout the school year—many of them free of charge. Members are encouraged to attend.



SCHOOL MUSIC OBLIGATION FORM

CHECK ONE: Group I ___ Group II S.W. ___ Group II C.W. ___

Please fill out completely and turn in BEFORE the conflict. You may make copies of this form or print additional forms at www.cyws.org.

Name _____

School _____

Name of School Ensemble _____

Date, Time, & Location of Conflict _____

Additional Comments _____

(Signatures are required for absence to be excused.)

Student's signature _____ Date _____

Parent's signature _____ Date _____

School Music Director's Signature _____ **Date** _____

****NOTE TO SCHOOL MUSIC DIRECTOR****

The purpose of this form is to assist the CYWS in rehearsal planning and record-keeping. The CYWS requires its members to fulfill their school music obligations. **In the event of a direct conflict, students MUST participate in their school music function.** Students who do not meet this requirement lose their membership in the CYWS. If you have any questions or concerns, please feel free to contact Dr. Gary Ciepluch, Music Director at 216.368.2361.

Thank you for your continued support!!

****As a last resort, this form may be faxed to: 216.368.6557. Must be received before the conflicting date.**