

**Cleveland Institute of Music
Payment Plan Enrollment Form**

Fall 2009

The Cleveland Institute of Music 4-Month Payment Plan

Please Note: The enclosed statement is only an estimate of your costs for the spring semester. Final bills will not be available until after the drop/add period on September 4. Please use the fees listed on the back of this form to determine your plan amount.

The Cleveland Institute of Music offers students the option to meet their financial responsibility through a 4-month payment plan.

There is a non-refundable \$25.00 set-up fee per semester for the plan which is due with the first payment of each semester.

Note that payment plan amounts are **not** adjustable due to miscalculation errors. Additional fees incurred during the semester are due and payable upon receipt. CIM reserves the right to terminate any account for non-compliance with payment deadlines whereby the unpaid balance for the semester becomes due and payable to CIM immediately.

The payment due dates for Fall Semester 2009 are as follows:

- **August 10, 2009***
- September 10, 2009
- October 10, 2009
- November 10, 2009

Final payments are due November 10, 2009 and failure to have your bill paid in full by this date may result in semester grades being withheld, a hold placed on your account which will not allow you to register for spring semester. All financial obligations must be met prior to commencement. Final transcripts and diplomas will be withheld until the outstanding balance is paid in full.

Payments may be made by cash, check, or wire. Checks should be made payable to: The Cleveland Institute of Music. Please include student ID and student name with all check and wire payments.

*** Remember to include the \$25 set-up fee with your initial payment.**

Return bottom portion with initial payment

By signing and returning this portion you agree to pay your financial responsibility to The Cleveland Institute of Music in 4 equal installments for Fall Semester 2009 on or before the dates indicated above.

_____	_____	Total amount due:
Student ID	Student Name	_____
		Divide by 4
		Monthly payment**:
_____	_____	_____
Amount Paid	Parent/Student Signature	